SMDM Committee Descriptions

**Awards Committee**

The charge to the Awards Committee is to develop special recognition of outstanding accomplishment and distinction in the field of medical decision-making and recommend to the Board certain individuals to receive such special recognition.

**Education Committee**

The charge to the Education Committee is to extend and improve knowledge of medical decision making principles throughout the health care community. The Committee's goal is to develop, implement, and evaluate systematic educational programs for its members and others.

**Career Development Committee**

The Career Development Committee is a subcommittee of the Education Committee that supports career development opportunities for trainee attendees at the Annual Meeting by offering programs such as One-to-One mentoring, the Career Development Workshop and Panel, Speed Mentoring at the Trainee Luncheon and Dinners with SMDM Experts. We welcome volunteers to help us with career development initiatives!

**Executive Committee**

The Executive Committee of the Board of Trustees consists of the President, the President-Elect, the Vice President, the Vice President-Elect, the Secretary-Treasurer, and the immediate Past-President. The President shall serve as chair of the Executive Committee. The functions of the Executive Committee are to facilitate the business of the Society, to administer the policies and directives of the Board, and to act as an advisory board to the President. The Executive Committee shall keep a record of its proceedings and shall report to the Board annually.

**Finance Committee**

The Committee, in cooperation with the Secretary-Treasurer, the Executive Director and the Administrative Director, is responsible for the maintenance of the Society's financial and business records. The Committee reviews and makes recommendations on proposed budgets for the ensuing year and monitors and makes recommendations to the Board about prudent investment of the Society's reserves and recommends strategies for the long-term financial planning.

**Membership Committee**

The charge to the Membership Committee is: 1) to design and implement membership campaigns, 2) to facilitate communication between members and SMDM, 3) to assist SMDM in promoting the annual meeting, and 4) to ensure SMDM databases are coordinated and utilized in ways that benefit the Society and its members.
Nominating Committee

The Nominating Committee consists of the immediate Past-President who serves as chair, the immediate past-chair of this committee (the past past-President) and three members of the Society. Election of these three members of the Nominating Committee takes place after the election of officers and trustees at the Annual Business Meeting. The Nominating Committee forms and presents to the Board annually a slate of candidates who have consented to serve for the offices of President-Elect, Vice President-Elect, Secretary-Treasurer Elect, Historian and Trustee.

Publications Committee

The charge to the Publications Committee is to develop, implement and/or oversee the general policies of the Society with regard to its publications, including the journal, newsletter, website and social media outlets.

Regulations Committee

The Regulations Committee is a fact-finding and advisory committee on matters pertaining to SMDM regulations. The committee edits and makes recommendations on all proposed amendments to the regulations and prepares and submits in proper form for adoption, amendments to the regulations proposed by a vote of the members of the Society or by the Board of Trustees.